



CITY OF SAN CITY BRUNO

CULTURE AND ARTS COMMISSION AGENDA

Thursday, July 20, 2017 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. CALL TO ORDER/ROLL CALL:
2. PLEDGE OF ALLEGIANCE:
3. APPROVAL OF THE AGENDA:
4. APPROVAL OF THE MINUTES: May 18, 2017
5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
6. CONSENT CALENDAR:
7. NEW BUSINESS:
 - a. Election of Officers
 - b. Results of Movies in the Park Community Voting and Commission Selection of 2017 Movies
8. UNFINISHED BUSINESS:
 - a. Discussion of Word Art Project
9. EXCLUDED CONSENT:
10. ITEMS FROM STAFF:
11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:
13. ADJOURNMENT

** POSTED PURSUANT TO LAW **



MEETING MINUTES

**Culture and Arts Commission
May 18, 2017**

1. **CALL TO ORDER/ROLL CALL:** Chair Gamble called the meeting of the Culture and Arts Commission to order at 6:37 p.m. Commissioners present: Chair Gamble, Vice Chair Carolyn Livengood, Jeanne George, and Melodie Tobin. Commissioners Absent: Carlos Gonzalez. Commissioners Excused: Pamela Madden and Bardi Rosman Koodrin. Staff: Kerry Burns and Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Tobin led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** **MSC Tobin/George** for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** **MSC Tobin/George** to approve the minutes of the April 20, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Election of Officers for 2017 – **MSC Livengood/George** to move item to July Commission meeting. Approved unanimously.
 - b. Discussion of Cancellation of June Meeting – **MSC Tobin/George** to cancel the June meeting. Approved unanimously.
8. **UNFINISHED BUSINESS:**
 - a. Discussion of Word Art Project – **MSC Tobin/Livengood** to move item to July Commission meeting. Approved unanimously.
 - b. Creation of Traffic Signal Controller Boxes Art Project Subcommittee – Superintendent Wallace said that the Request for Proposals would be out before the Commission's next meeting in July. The Subcommittee would review all submissions and select semifinalists to present to the Commission. Commissioner Tobin and George volunteered for the subcommittee and Director Burns said she would follow up with Commissioner Madden about being on the subcommittee as well. Commissioner Livengood volunteered to be on subcommittee if Commissioner Madden declined.

- c. Community Art Gallery Program Selected Artists – Superintendent Wallace presented the names and art samples of the three artists selected for the Art Gallery Program. **Commissioner Livengood** felt that the discussion the Commission had regarding the Community Art Gallery Program deliberation during the previous Commission meeting felt rushed. Director Burns replied that in the following year they would ask the Commission how they want the submissions presented before bringing the item to their agenda.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** Director Burns reminded the Commission that the annual Community Day in the Park would be held on Sunday, June 4 at City Park. She added that the Commission's art project would be led by recreation staff during the event.

11. **PUBLIC COMMENT:** None.

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** **Commissioner Tobin** asked about the restoration of the public art next to West Coast Café. Director Burns replied that the Commission had decided during their January meeting to defer the restoration by one year.

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:15 p.m.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: July 20, 2017
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Election of Officers

BACKGROUND:

According the Culture and Arts Commission By-Laws, the Commission shall elect a Chair and Vice-Chair every year.

DISCUSSION:

The Commission will discuss and elect a Chair and Vice-Chair from among its members for the remainder of 2017.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: July 20, 2017
TO: Culture and Arts Commission
FROM: Ludmer Aker, Executive Assistant
SUBJECT: Results of Movies in the Park Community Voting and Commission Selection of 2017 Movies

BACKGROUND:

Each year the Culture and Arts Commission hosts Movies in the Park every Friday during the month of September. The Culture and Arts Commission selected 10 movies to be voted on by the community on the City website from June 5 to July 10, 2017.

DISCUSSION:

The final voting totals are as follows:

Moana – 318
Finding Dory – 273
Sing – 218
Jungle Book (Live Action) – 193
Raiders of the Lost Ark – 173
Cinderella (Live Action) – 154
Wizard of Oz – 142
Hocus Pocus – 108
Planes, Fire & Rescue – 72
McFarland USA – 68

Staff is requesting the Commission to select 5 movies to be screened on the following dates: September 1, 8, 15, 22 (Family Overnight), and 29.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: July 20, 2017
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Discussion of Word Art Project

BACKGROUND:

At the Culture and Arts Commission meeting of January 19, 2017 Commissioner Livengood requested Commissioner Tobin discuss a word art project originally suggested by Commissioner Tobin at a previous meeting.

DISCUSSION:

Details of this potential project will be shared by Commissioner Tobin.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.